



RUSHDEN PRIMARY ACADEMY

Principal: Miss L Davies

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8 March 2018

Dear Parent/Carer,

Parents' Evening - Arrangements for booking an appointment

Our Parents' Evening will take place on **Wednesday 21 March and Thursday 22 March (3.30pm-6.30pm)**. Appointments will be 10 minutes per child. This is an opportunity for you to discuss your child's progress and the targets your child is currently working on. These appointments are for parents/carers only and will take place in the classroom.

Your child's work will be available for you to look at prior to the meeting time.

In order to ensure that Parents Evening runs smoothly, we operate a strict 10 minute slot per child. If you find that you need to spend longer, your teacher will offer another time to come in.

If you have children in different classes, we will do our best to ensure that your time slots are close together.

Please complete and return the appointment request slip as soon as possible and by **Wednesday 14 March at the latest**. We will then send home slips with your allocated time by Monday 19 March.

Kind regards

Miss L Davies
Principal

Name of Child..... Class.....

Siblings..... Class.....

Please tick as many as you are able to attend:

Wednesday 21 March:	3.30pm - 4.30pm	<input type="checkbox"/>
	4.30pm - 5.30pm	<input type="checkbox"/>
	5.30pm - 6.30pm	<input type="checkbox"/>

Thursday 22 March:	3.30pm - 4.30pm	<input type="checkbox"/>
	4.30pm - 5.30pm	<input type="checkbox"/>
	5.30pm - 6.30pm	<input type="checkbox"/>

NB: Early responses secure the most popular times.

The Rushden Primary Academy is part of the Greenwood Dale Foundation Trust Group of Academies

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